



Trellech Primary School

Attendance Information

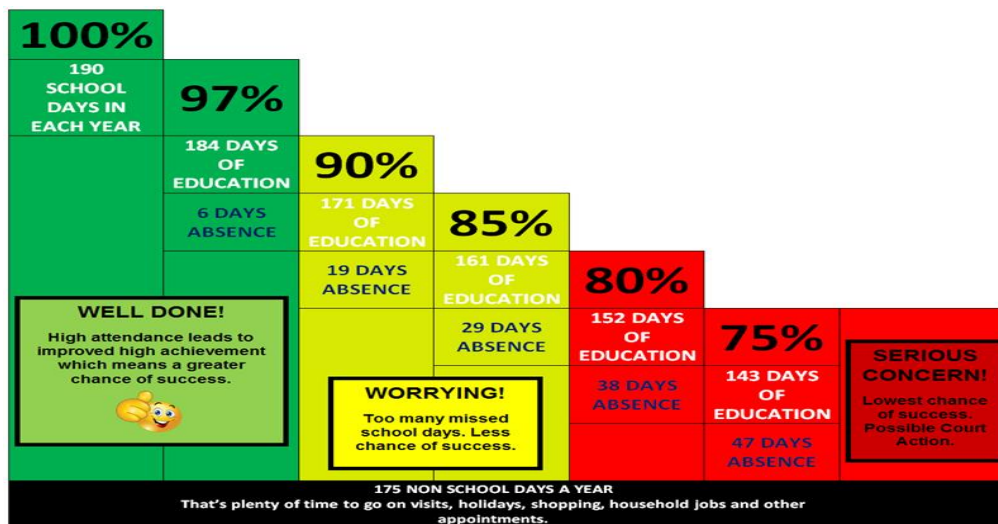
Our target set by the Local Authority for 2022-23 is a minimum of 96.4% attendance. So far, our attendance 93.9% so we have a little work to do in the terms ahead to achieve our target.

GOING TO SCHOOL—WHY IT'S SO IMPORTANT

Lots of people think that missing the odd day at school here and there can't do much harm. But even taking a short amount of time out can be a problem. Your child might fall behind in their work. If there are gaps in their knowledge, they may suffer when school carries out their regular monitoring and assessment checks to ensure our children are reaching their potential.

There could be other problems too. Children who miss school may miss out on key social aspects of school, which can affect self-confidence and self-esteem and even their ability to make and keep friends.

The rewards for good attendance are clear. The graphs below illustrate the relationship between attendance and achievement at school in Wales. Pupils are more likely to enjoy school, achieve better results and increased life chances when their attendance is good



The vast majority of our children achieve an attendance level of at least 96%, however, where children do not achieve a satisfactory level of attendance (below 90%) we will discuss this with you and see how we can support you to improve.

We do appreciate that children get ill from time to time and this of course we sympathise with and support. We hope you can support us in achieving our target — we can only do it with your support!

If your child drops below 90%, they are considered to be cause for concern and a signal that attendance needs to improve. Long term poor attendance levels result in loss of learning which could have a detrimental effect on achievement.

If attendance does not improve, despite intervention from school, Education Welfare may become involved. If your child's attendance has dropped below 90% and there is no significant reason this level of absence you will receive a notification of this form the school's Education Welfare officer. Depending on the individual circumstances we may arrange for you to come into school to discuss your child's attendance levels.

WHAT'S ACCEPTABLE, WHAT'S NOT?

Of course, there will be times when your child has to miss school for a good reason. If your child needs time off you need to ask the schools permission as far in advance as possible.

When is it ok for your child to stay away from school?

Trellech Primary School, Trellech, Monmouthshire, NP25 4PA

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Trellech Primary School

- Illness – If your child is genuinely ill then, of course, they will need to remain at home. Please contact the school office, before 9.00am with an absence reason. Being “unwell” is not enough of a reason, we require details of the illness. If you are unsure as to whether your child can attend school, please contact your doctor or speak to the school office.
- Medical appointments - try to avoid medical appointments during school time or make them as close to the end of the school day as possible, naturally there will be times when this isn't possible, but try to give us as much advance warning as possible.
- Bereavements – let us know as soon as possible if someone in your family dies – we will want to make sure that the staff and pupils act sensitively with your child on return,
- Religious observances.

When is it not ok for your child to stay away from school?

- Holidays – only in exceptional circumstances will term time holidays be authorised by the school. (such as families employed by the Ministry of Defence or due to religious beliefs).
- Birthdays - your child should still attend school, even if it is their birthday.
- Shopping – or any other activity for which there is no serious reason for your child to be away from school.

TO SEND OR NOT TO SEND?

Often a child will wake up in the morning saying that they feel unwell. Whilst we do encourage children to come to school even if they 'feel a little unwell' we do not want any child who is genuinely ill to come to school. Always try and send your child to school if they are a little 'under the weather' for example with a runny nose, headache, tummy ache. The school will always contact you if your child is unwell which is why it is vitally important that we have your correct contact details.

HOWEVER, please do not send your child to school if they have any infectious illnesses like chicken pox, measles etc. Medical confirmation from your doctor will ensure your child's absence is authorised. If your child has been vomiting or is suffering from diarrhoea then they must stay away from school for 48 hours from the last bout of illness. This is to ensure that any infection does not spread through the school.

REGULAR ATTENDANCE MEANS PUNCTUAL ATTENDANCE

Arriving on time for registration is important as late arrivals can be disruptive to the class and embarrassing for the child who is late. Children can miss important information during registration.

If you arrive after registers close the morning session gets marked as late.

- Adults at each gate at 8.50am until 9am
- All children to be in school by 9am.

LEGAL REQUIREMENTS

School attendance is important because the law requires it. As a parent you are legally responsible for making sure your child gets a full time education. This means registering a child at school and making sure they attend regularly.

The Governing Body have ratified the school's updated attendance policy. Within the new policy are details on Fixed Term Penalties for unauthorised absence which have been introduced by Welsh Government.

Parents wishing to apply for leave of absence for term-time holidays need to fill in an application form which can be downloaded from the school website or collected from the school office. As advocated by Monmouthshire County Council holidays will only in exceptional circumstances be permitted during term time.

Please work with us to ensure we make the most of every minute of your child's valuable time in school by getting them here everyday, on time and ready to learn.

Celebrating Attendance

In discussion with our School Ambassadors, each half term children who have achieved 100% attendance will be celebrated in Golden Assembly by receiving a 100% Attendance Certificate and treat that will be led by the Headteacher and the school Ambassadors.

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